



MINUTES
FINANCIAL ADVISORY COMMITTEE MEETING
TUESDAY, SEPTEMBER 27TH, 2011 AT 4:00 P.M.
CITY HALL ROOM 205

MEMBERS PRESENT: Chair Arlene Wright
Mayor Deb Haswell
Councillor Bill Twaddle
Councillor Colleen Purdon
Ray McKelvie
Paul Caron

MEMBERS ABSENT: Ron Hopper

DEPUTATION: Vicky Watson, Senior Manager, BDO Dunwoody LLP
(left the meeting at 4:52 p.m.)

STAFF PRESENT: Wayne Ritchie, Director of Financial Services
Ruth Coursey, City Manager
James Krauter, Manager of Revenue
Kate Allan, Manager of Accounting
Linda McDonald, Administrative Assistant, Financial Services/Recording Secretary

1. CALL TO ORDER – Chair Arlene Wright called the meeting to order at 4:00 p.m. and welcomed everyone to the meeting.

2. ADDITIONAL ITEMS

There were no additional items declared.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There were no disclosures of Pecuniary Interests declared at the meeting.

4. CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

It was noted and corrected by the Director of Financial Services that the motion was moved by Mayor Deb Haswell pertaining to 7b in the minutes relating to the report entitled "Actual to Budget Comparison January to June 2011" written by the Director of Financial Services.

Moved by Ray McKelvie:

"That the minutes of the Financial Advisory Committee Meeting held on Tuesday, August 30th, 2011 be approved."

Carried Unanimously

5. DEPUTATIONS

- a) Presentation of the Draft Version of the City's Financial Statements for 2010 - Vicky Watson

Vicky Watson, Senior Manager from BDO Dunwoody LLP, the City's auditor reviewed with the Committee the drafted version of the City's Financial Statements for 2010.

Due to the new PSAB accounting regulations and guidelines, the City's 2010 Financial Statements changed and included all tangible Capital assets and was more detailed. The benefits of these regulated changes to the City's accounting practices, will not be seen for years, however once the data is accumulated and the "book value" is established and in place, City staff will be able to compare with other municipalities their expenses for services and will give a clearer, concise overall value of the City's assets and cost of services.

The Independent Auditor's Report dated September 27th, 2011

The Independent Auditor's Report written to the Members of Council, Inhabitants and Ratepayers of the Corporation of the City of Owen Sound included the following:

- The City's Management Responsibility for the Consolidated Financial Statements
- The Auditor's Responsibilities
- The Auditor's Opinion

As per the City's Chartered Accountants and in their opinion

"The consolidated Financial Statements present fairly, in all material respects, the financial position of the City of Owen Sound as at December 31st, 2010 and the results of its operations, changes in net debt and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards (PSAB)."

Committee Member Ray McKelvie questioned a figure on page 27 in the Notes to Financial Statements section listed under the Materials and Supplies under Health Services being -\$138,173.

ACTION ITEM: Vicky Watson will investigate this inquiry and will contact Wayne Ritchie what this figure represents who will inform the Committee at the next meeting.

Some discussion took place regarding the reallocation of figures and the reassigning of department numbers and how that would negatively affect the history of accounts.

Vicky Watson noted that should Council, staff members or Committee members have any further questions regarding the City 2010 Financial Statements, they can contact Vicky Watson or Al White, CA at BDO Dunwoody LLP for further information. She noted that the audit was late this year as BDO Dunwoody LLP had 4 staff changes this year. The City's auditors would like to start in early April for next year's audit (for the 2011 audit) and should be finished in June 2012. The Director of Financial Services noted that the City's Budget Sessions will also be earlier in 2012.

Moved by Paul Caron:

"That the Financial Advisory Committee receives the Independent Auditor's Report written by BDO Dunwoody LLP to Council, the Inhabitants and Ratepayers of the Corporation of the City of Owen Sound dated September 27th, 2011 regarding the City's 2010 Audit and the City's 2010 Financial Statements as prepared by BDO Dunwoody LLP."

Carried Unanimously

The Financial Services staff were thanked for their dedication and work in providing the auditors with the information necessary for the audit process.

Chair Arlene Wright thanked Vicky Watson for the presentation and she left the meeting at 4:52 p.m.

6. CORRESPONDENCE RECEIVED FOR WHICH DIRECTION OF COMMITTEE / BOARD IS REQUIRED

There was no correspondence received.

7. REPORTS AND MATTERS TABLED

a) Results of City Participation in LAS/AMO Electricity Savings Program for 2010/11 – Jeff Tuohy

The Director of Financial Services presented the Purchasing Manager's report regarding the City's participation with the Local Authority Services (LAS), a department within the Association of Municipalities of Ontario (AMO) organization. The City's participation in the AMO Electricity Savings Program has saved the City \$62,753.90 from July 2010 to June 2011 in electricity costs. This program has been very beneficial for the City and staff encourages the City to continue being a member of the LAS/AMO Electricity Savings Program.

Moved by Councillor Colleen Purdon:

“That the Financial Advisory Committee receives the report entitled Results of City Participation in LAS/AMO Electricity Savings Program for 2010/11 dated September 20th, 2011, written by the Purchasing Manager and supported by the Director of Financial Services for information purposes.”

Carried Unanimously

8. OTHER BUSINESS

There was no other business declared.

9. CORRESPONDENCE RECEIVED WHICH IS PRESENTED FOR THE INFORMATION OF THE COMMITTEE/BOARD

No correspondence was received.

10. ADJOURNMENT

The Chair thanked the Committee members for attending and declared the meeting adjourned at 5 p.m.

11. THE NEXT MEETING

The next Financial Advisory Committee meeting is scheduled for 4 p.m. on Tuesday, October 25th, 2011 in Room 205.

The Director of Financial Services encouraged the Council and Committee members to submit any topics/subjects that they would like to discuss at future Financial Advisory Committee meetings.